

Mayor's Office of Homeland Security Project Proposal Development Form - Deliverables

Form Purpose: To outline a single deliverable for a Project Mission

Instructions: Complete all sections below. One sheet should be filled out for each deliverable.

1. List a specific, detailed, deliverable that will be required to ensure successful completion of your Project Mission. (*Ex. "There will be a new security system to detect chemical and biological agents on visitors entering the building."*)

There will be: _____

2. List any known factors that might make this specific deliverable difficult to complete. (*Ex. "The technology has never been used in an open area setting before."*)

3. List anything that is in place already that might assist in completing this deliverable. (*Ex. "Several companies are exploring options to develop outdoor application machines."*)

4. List all specific tasks required to achieve this deliverable: (*use additional sheets as needed*)

#	Task Title	Assigned to:	Time Req. (days)	Cost
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
Total Cost				